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	MEMORANDUM FOR:	Deputy Director for Special Programs, OPPPM
STAT	FROM:	Chief, Position Management and Compensation Division, OPPPM
	SUBJECT:	Review of Positions AW055 (Incentive Awards Branch) and AX040 (Contract Personnel Division)
	REFERENCE:	Position Classification Appeals Determinations of 21 March 1980
	1. As a result of the Reference appeals session, action on the two subject positions were deferred as follows:	
	(a) Position AW055, Incentive Awards Officer, GS-12: PMCD classified this position at the GS-09 level. The D/PPPM decided that the position should remain as a GS-12 with the expectation that projected duties of a more substan- tive nature would be added to the position and actually performed by the incumbent.	
	(b) Position AX040, Secretary-Typing, GS-07: PMCD classified this position at the GS-06 level. The D/PPPM decided that the position should remain as a GS-07 subject to the prep- aration of a position description and audit by PMCD.	
	2. As more than a year has passed since the D/PPPM made these determinations, we would like to clear up these last two remaining issues. Therefore, would you please provide us with a list of any additional substantive duties added to position AW055 and a position description for position AX040. Following this we will advise the appropriate determination level for these two positions and present a final recommendation to the D/PPPM.	